



APPENDIX I

Information Document on the Procedure for Virtual Mandatory Annual Shareholders' Meeting Ferreycorp S.A.A.

The following document, approved by the Board on February 28th, 2024, establishes the procedure for the Virtual Annual Shareholders' Meeting of Ferreycorp S.A.A. called for March 27th, 2024 at 11:00 a.m. (Lima time) and for April 1st and 8th, 2023, on second and third call, respectively, at the same time.

1. Platform:

Ferreycorp will use the "Iquorum" platform (from now on the "Platform"), implemented by Alfa Consultores SAC, to hold the Shareholders' Meeting, as well as the quorum and voting count. The Platform provides a secure and confidential environment. The mentioned platform allows shareholders to access the meeting. It also calculates the installation quorum and carry out the calculation of each vote, weighting the votes according to the number of shares of each participant. The platform will integrate with Zoom to share video, audio and chat. The guide for the correct use of the Platform is included in this document, which will address how to register and join the meeting, participation during the session and the voting mechanism.

2. Operation of the Platform:

The Platform allows to hold online meetings with voice and video in real time. It can also share the presentation, information and documents with all the participants through the video call system. The Shareholder does not need to log into Zoom, only into Iquorum.

To support the participation, a username and password will be provided in advance to the Shareholder, or his representative, duly accredited previously, which will allow them to enter the meeting and have access to the information shared during the session, after corresponding registration.

Shareholders or their duly accredited representatives can connect to the Platform through a laptop or PC.

3. Registration procedure to access the Shareholders' Meeting:

- a. Shareholders interested in participating in the meeting must send a message to Ferreycorp confirming their attendance to the following email: junta2024@ferreycorp.com.pe, indicating their willing to attend the Shareholders' Meeting themselves or through a representative, which can be either a natural person or a legal person.
- b. The message that the shareholder will send confirming their attendance or completing the required information must be sent as soon as possible and no later than March 26th, 2024, until 05:00 pm (Lima time), in the case of the first call, and on March 29th and April 5th, 2024 for the second and third call respectively; to ensure adequate access to the platform, the following information must be included:

Natural Person:

- i) Names and Surnames.
- ii) National Identity Document (DNI, Foreign ID or Passport), scanned on both sides.
- iii) Phone number.

Natural Person that will assist through a representative:

- i) Names and surnames of the shareholder.
- ii) National Identity Document (DNI, Foreign ID or Passport) of the shareholder, scanned on both sides.
- iii) Shareholder's phone number.
- iv) Power of attorney duly signed and scanned (The format can be found on the company's corporate website www.ferreycorp.com.pe) or a Public Deed stating the granting of the power.
- v) Documents i), ii) y iii) corresponding to the representative.
- vi) Email to which official communications will be made to the representative, for the purposes of the Shareholders Meeting and to send the credentials.
- vii) The registration of the representatives will be made up to 24 hours before the Shareholders' Meeting is held.



Legal Person:

- i) Corporate Name and RUC or ID of the represented company.
 - ii) Names and surnames of the legal representative.
 - iii) National Identity Document (DNI, Foreign ID or Passport) of the representative, scanned on both sides.
 - iv) Power of Attorney that is no more than 3 months old or power of attorney signed by a proxy with sufficient powers. In this case, it is necessary to send the Power of Attorney of the representative, which must be no more than 3 months old.
 - v) Email to which official communications will be made for the purposes of the Shareholders' Meeting and for sending the credentials.
- c. After the information sent by the shareholder or its representative is validated, Ferreycorp will send an email through Iquorum in order to register the shareholder's participation by requesting their name, surname, National Identity Document and email address. The shareholder or representative will receive a response via another e-mail confirming their participation and assigning the credentials (username and password) to enter the Platform for the Shareholders Meeting. The information provided is personal and can't be transferred to another person.

Ferreycorp will get in touch with the confirmed shareholders or representatives to verify access and the correct use of the Platform.

Technical support will be provided at the phone number (511) 626-4800 or at the e-mail junta2024@ferreycorp.com.pe for any information or assistance prior and during the session.

- d. Although the session will officially begin at 11:00 a.m. (Lima time), shareholders may access the Platform since 9:30 a.m. (Lima time) to be able to verify with due anticipation the correct communication and registration to determine the quorum of the session.

4. During the Shareholders Meeting:

- a. The meeting will start at 11:00 a.m. (Lima time). The Chairman will announce the quorum to verify the minimum legal requirement to be able to start the Shareholders' Meeting. The quorum will be established with the information provided by the shareholders that are logged in to the Platform at that time.
- b. Shareholders that participate in the Shareholders Meeting will be able to listen and see each of the presentations related to the motions to be discussed.

5. Procedure to participate and ask questions:

Shareholders may ask questions and may have further doubts as part of the normal exercise of their political rights. They shall request the President and/or the Secretary of the Shareholders' Meeting to speak through the Platform's electronic messaging system ("chat"). Once they have the word, they will be able to make comments and questions out loud and can be heard by all attendees.

6. Procedure to exercise the right to vote:

After the presentation of each motion and the resolution of questions or doubts, the Chairman will invite the participants to vote. At that time, the shareholders who are online may vote (in favor, against or abstention) through the Platform form. It is mandatory that all attendees vote choosing one of the three options. If the participant does not vote, it will be computed as an abstention. The votes will then be weighted by the number of shares that each shareholder represents. The results of the vote will be reported by the President.

If a shareholder joins the meeting once it has started, they may exercise their right to vote. However, their attendance will not be counted for setting the quorum that determines the beginning of the meeting.

If a shareholder joins the meeting once it has already started, they may still exercise their right to vote when the item on the agenda is discussed. However, the attendance of that shareholder will not be counted for purposes of determining the starting quorum of the meeting.



7. Means implemented to leave evidence of the Shareholders Meeting:

The Platform allow to record sound and image. The image of the President and the Secretary will be showed during the meeting. Nevertheless, this system will leave electronic evidence and a report of the people who entered the meeting, those who were present at the time of establishing the quorum and the variations during the session, as well as the participation of the shareholders and the results of the voting. In the same way, the Platform allows to obtain the lists of the weighted votes, and the result. The record of the material contained in the Platform, including the list of attendees, will be printed at the end of the session. The evidence will be kept stored for a period of 5 years.

A Public Notary will witness the Shareholders' Meeting, the use of the Platform throughout the session and the reports that will be issued and kept as support.

8. The session minutes:

The minutes will be signed by the President, the Secretary and the shareholders designated for this purpose, within 10 days from the Shareholders Meeting.